

Andover Parent, Teacher and Community Organization (APTCO)

Meeting Minutes for November 20, 2014

Members in attendance-Andrea Haglund (Chairperson), Regina Pekarek (Treasurer), Jill Peterson (Secretary), Mark VanVoorhis (Principal) , Cathy Witte (Volunteer Service Coordinator), Becky Skrypek, Kira Campbell, Heather Bushard, Cindy Backlund

1. Welcome and Introductions

a. Meeting started at 6:35

2. Reports

a. Secretary Report- Jill Peterson

- i. Minutes for the October meeting were reviewed by members in attendance. Motion made to accept the secretary report for October, 2014 meeting made by: Heather Bushard second by: Cathy Witte Motion carried.

b. Treasurer Report- Regina Pekarek

- i. Closing bank balances for month ending 10/31/2014
 1. Checking \$52,930.19
 2. Savings \$100.99
 3. Money Market \$7,553.66

c. Principal Report- Mark VanVoorhis

- * Testing: COM (K-1), CPV (2,3 and some 4) completed
- * DRA Testing is finishing up
- * Coyotes CARE about Families: Veteran's Day Assembly was a success. Received good feedback
- * Hope 4 Youth- over \$500 collected so far this month
- * Looking at Participating in MN Reading CORPS, trained tutors come in to help with reading
- * Mary Wolverton will be coming out for a site visit on Dec. 5

d. Volunteer Services Coordinator- Cathy Witte

- *661 volunteers have come through the door so far this year, working just over 3000 hours! Way to go volunteers!!
- * **Coyote Apparel**
Order went in last week, items should be delivered Mid-Dec.
- * **K Skill Builders**
Another training session coming up in January. Looking for volunteers
- * **Santa's Brunch is Saturday, Dec. 13**
Jessica O'Hanlon is chairing this event, looking for a photographer to take pictures of students with Santa.
- * **Yearbook**
Cover contest competed, students find out tomorrow. Looking for a volunteer to "head up" this project. All orders for yearbooks will be placed online this year.

*** Boxtop Blitz**

Information will be coming in Wednesday folders early December. The blitz will begin right after Christmas break.

*** Spring Carnival**

Co-Chairs will be working with Cathy Witte to get a plan in place and form a planning committee. Looking to have a way to preorder wristbands and meal tickets this year.

3. Old Business

- a. Open Vice Chair Position
- b. Technology Spending
 - i. Motion to vote on the technology to be spent on RAZ kids and mobile lab. Motion made by: Heather Bushard Second: Kira Campbell Motion approved.
 - ii. Ways to sustain RAZ kids, targeted fundraising events
 - iii. Discussed how to purchase Mobile Lab, buy part this year, or set aside money for next year.

4. New Business

a. By Laws Committee

If you are interested in being on this committee, please e-mail andoverpto@gmail.com

Planning for January Meeting. Our next meeting will be Thursday, January 15 at 6:30 pm in the Primary Media Center. Send agenda items to andoverpto@gmail.com

Motion to adjourn meeting by: Kira Campbell second: Heather Bushard at 7:14

Respectfully submitted by Jill Peterson